

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST		DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: DEPLOYABILITY (SOLDIER) / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>TASK:</b> Demonstrate that Soldiers in the unit are deployable.</p> <p><b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.</p> <p><b>STANDARD:</b> The unit demonstrates proficiency in deployability training for the Soldier.</p>				
<p><b>1. REFERENCES:</b></p> <p>a. AR 600-8-101, Personnel Processing (In- and Out- and Mobilization Processing).</p> <p>b. AR 614-30, Overseas Service.</p> <p>c. USAREUR Regulation 600-8-101, USAREUR Soldier Readiness Program.</p> <p>d. Memorandum, HQ, V Corps, AETV-GCT, 13 March 1998, subject: Deployability Criteria.</p> <p><b>2. PURPOSE:</b> To assess the unit's Soldier Deployability Program.</p> <p><b>3. SPECIFIC QUESTIONS:</b></p> <p>a. Is the unit commander ensuring that 100% of deploying soldiers are Soldier Readiness Program (SRP) qualified?</p> <p>b. Is action being taken to address and eliminate the conditions which make soldiers in categories III and IV non-deployable?</p> <p>c. Are readiness deficiencies corrected at the semiannual pre-deployment processing (PDP) assessment?</p> <p>d. Does the unit the USAREUR standard of 94% of reportable soldiers being deployable at all times?</p> <p>e. Is the commander taking aggressive measures to minimize the number of non-deployable soldiers in the unit?</p> <p>f. Is the unit briefing deployability status by category at the semi-annual training brief or TMR?</p>				

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INSPECTION OFFICE/AGENCY G-3		UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO	NA
h. V Corps Deployment SOP.  (1) Annex C (Movement)?  (2) Annex D (Deployment Command and Control)?  i. Local ASG SOP for Rail Movement?					
NOTES:  _____ _____ _____ _____ _____ _____ _____ _____ _____ _____					
Date					
VERIFICATION X _____ Unit POC Signature, Name, Rank, Date X _____ Inspector's Signature, Name, Rank,					

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FUNCTIONAL AREA/SUBORDINATE AREA: COMMON TASK TEST (CTT) / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Demonstrate that the unit is conducting CTT for all assigned Soldiers.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.  <b>STANDARD:</b> The unit demonstrates proficiency in conducting CTT.					
<b>1. REFERENCES:</b>  a. Soldier's Manual of Common Tasks FY-05 CTT Tasks  b. USAREUR Reg 350-1, Training in USAREUR  <b>2. PURPOSE:</b> To assess the unit's ability to conduct CTT  <b>3. SPECIFIC QUESTIONS:</b>  a. Do all soldiers have access to STP 21-1-SMCT and STP 21-24-SMCT as applicable? (V Corps CTG)  b. Are copies of the Notice for Common Task Test and the Manual for the Administration of the Common Task Test (CTT) for the current fiscal year available in the unit? (V Corps CTG)  c. Are all soldiers in skill levels 1 through 4, regardless of MOS and duty assignment, taking a CTT every fiscal year? (Chapter 4, AR 350-1, 9 April 2003)  d. Are CTT tasks evaluated only in the hands-on mode? (Para 4-5, AR 3501, 9 April 2003)  e. Are soldiers being tested for record only once per fiscal year? (V Corps CTG)  f. Are soldiers taking the test individually and being scored one at a time? (V Corps CTG)  g. Are soldiers scoring a "No-Go" being told what they did wrong and given an opportunity to do the task correctly without changing the official "No-Go" score for the task? (V Corps CTG)  h. Is the unit aware of the V Corps standard for successfully completing the CTT? (V Corps CTG)  i. Are CTT results being recorded in the Army Company Information System (ACIS)? (Para 4-5, AR 3501, 9 April 2003)					



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**NCOPD PROFESSIONAL DEVELOPMENT (NCOPD)**

**INSPECTION OFFICE/AGENCY**

**G-3**

**UNIT**

**INSPECTOR'S NAME & PHONE NUMBER**

**ITEM**

**YES**

**NO**

**NA**

**TASK:** Demonstrate that the unit is conducting NCOPD for all assigned Soldiers.

**CONDITIONS:** Given the references listed below, and the unit's standard operating procedures.

~~**STANDARD:** The unit demonstrates proficiency in conducting NCOPD~~

**1. REFERENCES:**

- a. USAREUR Reg 350-1, Training in USAREUR
- b. 30<sup>th</sup> Medical Brigade Annual Training Guidance.
- c. AR 350-17, Noncommissioned Officer Development Program

**2. PURPOSE:** To assess the unit's ability to conduct NCOPD.

**3. SPECIFIC QUESTIONS:**

- a. Does the unit have a Noncommissioned Officer Professional Development Program (NCOPD) (AR 350-17)?
- b. Is the CSM managing and executing the NCOPD (para 4h, AR 350-17)?
- c. Does NCOPD consist of subjects focused on warfighting?
- d. Does NCOPD include formal and informal discussions, professional readings, and correspondence courses (both individual and group) (para 5, AR 350-17)?
- e. Are NCOPD events placed on the unit long range training calendar?
- f. Is the unit maintaining records of attendance at NCOPD training?
- g. Do all sergeants, staff sergeants, and sergeants first class have access to FM 22-100, 22-101, 22-102, 25-100, and 25-101?

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FUNCTIONAL AREA/SUBORDINATE AREA: PHYSICAL FITNESS / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Demonstrate that the unit is conducting Physical Fitness Training for all assigned Soldiers.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.					
<del><b>STANDARD:</b> The unit demonstrates proficiency in conducting Physical Fitness Training.</del>  <b>1. REFERENCES:</b>  a. AR 600-9, The Army Weight Control Program  b. AR 350-1, Army Training and Education  c. AR 600-8-2, Suspension of Favorable Personnel Actions (FLAGS)  d. FM 21-20, Physical Fitness Training  <b>2. PURPOSE:</b> To assess the unit's ability to conduct Physical Fitness Training  <b>3. SPECIFIC QUESTIONS:</b>  a. Are soldiers who exceed their screening table weight and body fat standards being put on the overweight program IAW para 20, AR 600-9?  b. Are soldiers being removed from the overweight program once they have achieved their body fat standards IAW para 21, AR 600-9?  c. Are soldiers who have not made satisfactory progress after two consecutive weigh-ins being referred to a health care facility for evaluation or reevaluation (para 21, AR 600-9)?  d. Are soldiers who have not made satisfactory progress on the overweight program in a 6-month period other than for a medical condition processed for separation from the service under appropriate regulations (para 21, AR 600-9)?  e. Are commanders and supervisors providing educational and other motivational programs to encourage personnel to attain and maintain proper weight (body fat) (para 20, AR 600-9)?					

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<b>FUNCTIONAL AREA/SUBORDINATE AREA: PHYSICAL FITNESS / TRAINING</b>		<b>RATING</b>	<b>CHECKLIST EFF DATE:</b> <b>1 OCTOBER 2004</b>	<b>PAGE</b> <b>2 OF 2</b>
<b>INSPECTION OFFICE/AGENCY G-3</b>	<b>UNIT</b>	<b>INSPECTOR'S NAME &amp; PHONE NUMBER</b>		
<b>ITEM</b>			<b>YES</b>	<b>NO</b>
<p>j. Does the physical fitness training session consist of:</p> <p>(1) Warm-up?</p> <p>(2) Conditioning drills, to include push-ups and sit-ups?</p> <p>(3) Run?</p> <p>(4) Cool down?</p> <p>k. Are soldiers being encouraged to meet the CG's goals of running four miles in formation in less than 36 minutes and achieving a minimum score of 240 of the APFT?</p> <p>l. Are all soldiers assigned to the unit administered the APFT at least twice a year with a minimum of 4 months separating record tests (para 1-21, AR 350-1, 9 April 2003)?</p> <p>m. Are soldiers who failed a record APFT for the first time or failed to take the APFT within the required period being flagged according to AR 600-8-2 (para 1-21, AR 350-1, 9 April 2003)?</p> <p>n. Are "300 Club" certificates being requested for soldiers who achieve a score of 300 on the APFT?</p> <p>o. Does the unit have a Master Fitness Trainer (MFT) assigned?</p> <p>p. Is the MFT being used as the special staff assistant to design and maintain the unit physical fitness programs (para 19, AR 600-9)?</p> <p>q. Is the MFT prescribing exercise and fitness techniques to assist soldiers in determining, achieving, and maintaining an appropriate personal weight goal (para 19, AR 600-9)?</p> <p>r. Does the unit have a special fitness program for soldiers who cannot participate in the unit physical fitness program because of a valid profile and who have difficulty meeting unit and Army standards (para 1-21, AR 350-1, 9 April 2003)?</p> <p>s. Is the unit special fitness program tailored to meet each individual's needs to overcome specific physical weaknesses (para 1-21, AR 350-1, 9 April 2003)?</p>				





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FUNCTIONAL AREA/SUBORDINATE AREA: SERGEANTS' TIME TRAINING / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Demonstrate that the unit is conducting STT for all assigned Soldiers.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.  <b>STANDARD:</b> The unit demonstrates proficiency in conducting STT.					
<b>1. REFERENCES:</b>  a. USAREUR Reg 350-1, Training in USAREUR  b. V Corps Policy Memorandum #9, Sergeant's Time Training (STT) in V Corps  <b>2. PURPOSE:</b> To assess the unit's ability to conduct STT.  <b>3. SPECIFIC QUESTIONS:</b>  a. Is V Corps Policy Memorandum #9, Sergeants' Time Training (STT) in V Corps, 28 Mar 2002, on hand?  b. Is Sergeants' Time Training (STT) being conducted every Thursday from 0700-1200 (unless the day or time is temporarily changed by the first Colonel in the chain of command due to unique circumstances in the unit)?  c. Is STT 5 hours of continuous, uninterrupted training conducted primarily by NCOs at the first-line leader level?  d. Do commanders determine which tasks need to be trained at STT based on squad leaders' input?  e. Is STT the outcome of the weekly training meeting IAW FM 7-0 and FM 7-1 reflected on the weekly training schedule?  f. Does STT focus on the "how to" and have clear outcomes which support upcoming collective training events or are part of on-going collective training activities?  g. Are NCOs given sufficient time and resources to prepare for their STT classes and are they held accountable for the training?  h. Are rehearsals for STT being conducted?  i. Are detailed after-action reviews being conducted subsequent to STT?  j. Is appropriate command emphasis being placed on STT?					



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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>TASK:</b> Demonstrate that the unit is conducting Training Management.</p> <p><b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.</p> <p><b>STANDARD:</b> The unit demonstrates proficiency in conducting Training Management.</p>				
<p><b>1. REFERENCES:</b></p> <ul style="list-style-type: none"> <li>a. AR 350-1, Army Training</li> <li>b. AR 350-41, Training in Units</li> <li>c. USAREUR Reg 350-1, Training in USAREUR</li> <li>d. FM 7-0, Training the Force</li> <li>e. FM 7-1, Battle Focused Training</li> </ul> <p><b>2. PURPOSE:</b> To assess the unit's ability to conduct Training Management.</p> <p><b>3. SPECIFIC QUESTIONS:</b></p> <ul style="list-style-type: none"> <li>a. Does the unit have a training program? <ul style="list-style-type: none"> <li>1. Does the unit have a mission statement that communicates the commander's vision or intent for the future (FM 7-1 chapter 1)? Does it address all the elements of who, what, when, where and why? If split-based, does the unit have mission statements to support the split-based operations?</li> <li>2. Has the commander selected METL tasks for the unit that support the unit's mission? Does each METL task have an associated Condition and Standard? (FM 7-0 chapter 2)</li> <li>3. Does the unit have a crosswalk of unit METL to higher headquarter's METLS? (FM 7-1 chapter 2 and U'R 350-1)</li> <li>4. Have Battle Tasks to support the unit's METL been selected from staff and subordinate unit METLS? (FM 7-0 chapter 2)</li> <li>5. Has a METL assessment process been developed for the METL tasks and is it being updated as the training status changes, or at a minimum of once per quarter? (FM 7-1 chapters 3 and 5)</li> </ul> </li> </ul>				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<b>TRAINING SCHEDULES</b>  a. Are company training schedules posted on the unit bulletin board 5 weeks out? (See references in 2f, above)  b. Do unit training schedules include key events other than training (e.g., CTT, meetings, special formations)?  c. Have unit training schedules been published during T-4 week and forwarded to higher headquarters NLT T-3 week? (Chapter 4, FM 7-0)  d. Does the unit planning calendar reflect training which supports critical collective/individual soldier METL tasks?  e. are the unit's training schedules complete and accurate and locked in 5 weeks out per the V Corps CG's guidance?  f. Has the battalion commander approved the schedules and has the company commander signed them? (Pages 4-71 thru 4-74, FM 7-1)?  <b>TRAINING MEETINGS</b>  a. Is the training meeting run and conducted by the commander with the assistance of the CSM?  b. Is the CSM ensuring linkage of individual training with collective training?  c. Is an agenda available and is it followed?  d. Is appropriate time allocated for the training meeting?  e. Does the commander approve ongoing near-term plans (6 weeks) based on resources and risk assessment?  f. Are the training meetings conducted weekly at battalion and company level and routinely on the same day and at the same time?  g. Are training meetings posted on the training schedule?  h. Is knowledge about training deficiencies translated into scheduled events?  i. Are pre-execution checks accomplished to resolve disconnects in resources?  j. Are training opportunities taken advantage of?				



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FUNCTIONAL AREA/SUBORDINATE AREA: MARKSMANSHIP / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 1	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Demonstrate that the unit is conducting Marksmanship Training for all assigned Soldiers.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.					
<b>STANDARD:</b> The unit demonstrates proficiency in conducting Marksmanship Training  <b>1. REFERENCE:</b>  USAREUR Reg 350-1, Training in USAREUR  <b>2. PURPOSE:</b> To assess the unit's ability to conduct Marksmanship Training.  <b>3. SPECIFIC QUESTIONS:</b>  a. Does the unit possess the appropriate FMs which support the weapons systems assigned?  b. Does the unit conduct preliminary marksmanship instruction (PMI) training prior to range firing?  c. Are all weapons qualified as necessary IAW para 4-4, f, USAREUR Reg 350-1?  d. Are weapons qualification data being maintained in the ARCIS for each soldier assigned IAW para 4-4, f, USAREUR Reg 350-1?  e. Does the information maintained in the ARCIS accurately reflect the source from which the information was obtained IAW ARCIS Users Manual, Version 3-1b, and Chapter 7, AR 25-400-2?  f. Is the qualification goal of 50% expert being met IAW V Corps CTG for FY 05-06?  g. Are 90% of assigned personnel qualified with their individually assigned weapons IAW para 4-4, f, USAREUR Reg 350-1 and DA PAM 350-38.  <b>NOTES:</b> <hr/> <hr/> <hr/>					

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FUNCTIONAL AREA/SUBORDINATE AREA: OFFICER PROFESSIONAL DEVELOPMENT / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<b>TASK:</b> Demonstrate that the unit is conducting OPD.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.  <b>STANDARD:</b> The unit demonstrates proficiency in conducting OPD.				
<b>1. REFERENCE:</b>  a. USAREUR Reg 350-1, Training in USAREUR  b. 30 <sup>th</sup> Medical Brigade Training Guidance FY 05.  <b>2. PURPOSE:</b> To assess the unit's ability to conduct OPD.  <b>3. SPECIFIC QUESTIONS:</b>  a. Does the unit have an Officer Professional Development (OPD) Program?  b. Are OPD events placed on the unit's long range training calendar?  c. Does the OPD program include formal presentations, classes, tactical seminars, and hands-on training and evaluation of warfighting skills?  d. Do the OPD topics selected relate to the unit's METL and support the critical collective tasks selected by the commander?  e. Does OPD instruction include:  (1) A review of the history and doctrine of stability operations and current Army procedures for functioning in a multinational environment?  (2) Battle command/staff procedures, to include troop-leading techniques, BOS integration and synchronization, situational awareness, battle tracking, and receipt/transmission of accurate, timely reports?  (3) Integration of the Army's training philosophy into daily mission requirements?  f. Is the unit maintaining records of attendance at OPD training?				





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FUNCTIONAL AREA/SUBORDINATE AREA: SCHOOLS / TRAINING		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 3
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<b>TASK:</b> Demonstrate that the unit is conducting an effective schools program.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.  <b>STANDARD:</b> The unit demonstrates proficiency in conducting an effective school's program.				
<b>1. REFERENCES:</b>  a. DA Pam 351-4, US Army Formal Schools Catalog  b. USAREUR Reg 351-1, Non-Commissioned Officers Education System  c. USAREUR Pam 351-2, 7 <sup>TH</sup> Army Combined Arms Training Center Student Guide  d. USAREUR Pam 351-2-2, Catalog Of Allied Institutional Training Courses  e. 30TH MED BDE Schools SOP (Hard Copy)				
<b>2. PURPOSE:</b> To assess the unit's school program.				
<b>3. SPECIFIC QUESTIONS:</b>  a. Are current versions of the above listed references on hand or on order?  b. Are soldiers meeting school prerequisites IAW DA Pam 351-4 and U'R 351-2?  c. Are school applicants being counseled before enrollment in school IAW U'R 351-1?  d. Is a sponsor appointed for all soldiers attending schools?  e. Does the unit maintain an Order of Merit list for soldiers eligible to attend PLDC as prescribed by U'R 351-1?  (1) Is a separate and consolidated OML maintained for PLDC?				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<p>(2) Does the OML:</p> <p>(a) Reflect soldiers who meet school prerequisites?</p> <p>(b) Indicate the sequence in which soldiers will attend (CAT I)?</p> <p>(c) Indicate the reason why soldiers will not attend (e.g., overweight, barred)?</p> <p>(d) Is the OML List updated monthly?</p> <p>f. Are Bars Reports conducted at least three weeks prior to the class start date, and on a routine basis?</p> <p>g. Are AE Forms 350-205A-R, Commander's Checklist, being utilized for ensuring that qualifications for attendance at CATC schools are met?</p> <p>h. To preclude shortfalls does the unit:</p> <p>(1) Have a system in place to ensure that the chain of command supervises students' departure for school?</p> <p>(2) Designate and have available a fully qualified alternate ready to go?</p> <p>i. Are units requesting quotas for the following courses IAW the MTOE and USAREUR requirements:</p> <p>(1) First Sergeant Course?</p> <p>(2) Battle Staff Course?</p> <p>(3) Unit Movement Officer?</p> <p>(d) Air Load Planner Course?</p> <p>(e) Haz12?</p> <p>(g) Automated Air Load Planner System?</p> <p>(h) Master Gunner?</p> <p>j. Are units maintaining an OML list for the courses listed in para 9, above?</p> <p>k. Are units ensuring that students meet the prerequisites for the courses listed in para 10, above?</p> <p>l. Is the Schools NCO trained as an ATRRS Operator with a valid LOGON ID and password IAW V Corps Reg. 351-12?</p>					



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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<b>TASK:</b> Demonstrate that the unit is conducting Training Ammunition Management.  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.  <b>STANDARD:</b> The unit demonstrates proficiency in conducting Training Ammunition Management				
<b>1. REFERENCES:</b>  a. AR 5-13, Training Ammunition Management System b. AR 190-11, Physical Security of Arms, Ammunition, and Explosives c. DA Pam 350-38, Standards in Weapons Training d. DA Pam 710-2-1, Ammunition Management e. DA Pam 385-64, Ammunition and Explosives Standards f. USAREUR Reg 190-11, Physical Security of Arms g. USAREUR Reg 350-1, Training in USAREUR h. USAREUR Reg 700-150, Training Ammunition Management i. V Corps Reg 700-5, Unit Level Ammunition Management j. V Corps Memo, AETV-GCT, SUBJECT: Overdue Ammunition Document Oversight Policy  <b>2. PURPOSE:</b> To assess the unit's Training Ammunition Management.  <b>3. SPECIFIC QUESTIONS:</b>  <b>TRAINING AMMUNITION FORECASTING</b>  a. Does unit have the annual forecast reports on hand? (Para 11-8, DA Pam 710-2-1) (The annual forecast contains the Weapons Density Report, DDI items, unforecasted requirements, and non-STRAC resources.)  b. Are forecasts completed monthly IAW para 11-8 and fig 11-3, DA Pam 710-2-1?				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>HOME STATION TRAINING AMMUNITION</b></p> <p>a. Do home station DA Form 581 documents exceed 90 days from original RDD? (Para 16b, USAREUR Reg 700-150)</p> <p>b. Does unit exceed one Home Station Training Area (HTA) document and/or one Major Training Area (MTA) document? (Para 16b, USAREUR Reg 700-150)</p> <p>c. Are individuals responsible for handling ammunition screened IAW para 2a and 4-19, AR 190-11, utilizing DA Form 7281-R (Command Oriented Arms, Ammunition and Explosives (AA&amp;E) Security Screening and Evaluation Record)?</p> <p>d. Has unit established an internal Standing Operating Procedure (SOP) IAW para 16a(4), USAREUR Reg 700-130, and TM 9-1300-206?</p> <p><b>ISSUE, ACCOUNTABILITY AND TURN-IN OF TRAINING AMMUNITION</b></p> <p>a. Are DA Forms 581 (Request for Issue and Turn-in of Ammunition) being processed and maintained IAW Sec VI, DA Pam 710-2-1, and para 8, USAREUR Reg 700-150?</p> <p>b. Is AE Form 700-130A-R (Training Ammunition Accountability) provided to issuing ASP by using unit completed, maintained on file, and forwarded IAW para 14, USAREUR Reg 700-130?</p> <p>c. Is the unit conducting monthly oversight of open documents IAW V Corps Memo, AETV-GCT, SUBJECT: Overdue Ammunition Document Oversight Policy?</p> <p><b>NOTES:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Demonstrate that the unit is conducting Unit Training  <b>CONDITIONS:</b> Given the references listed below, and the unit's standard operating procedures.					
<b>STANDARD:</b> The unit demonstrates proficiency in conducting Unit Training  <b>1. REFERENCES:</b>  a. USAREUR Reg 350-1, Training in USAREUR  b. 30 <sup>th</sup> Medical Brigade Training Guidance FY 05.  c. 30 <sup>th</sup> Medical Brigade OPORD #4142-02 Counter Insurgency Tasks  <b>2. PURPOSE:</b> To assess the unit's ability to conduct Unit Training.  <b>3. SPECIFIC QUESTIONS:</b>  a. Are the above references on hand or readily available?  b. Does the unit have an oversight program in place to verify that subordinate units are conducting Common Military Training (e.g. weapons qual, APFT, NBC, crew qualification, Combat Life Saver, CTT)?  c. Is "Sexual Misconduct Awareness Campaign" being conducted IAW 30th Med guidance?  d. Is "Consideration of Others" training being conducted IAW V Corps guidance?  e. Is "Counter-Insurgency" tasks being trained IAW 30th Med Bde Guidance?  <b>NOTES:</b>  <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>					

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FUNCTIONAL AREA/SUBORDINATE AREA: BATTALION FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004		PAGE: 1 OF 5
INSPECTION OFFICE/AGENCY G-3		UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO	NA
<p><b>TASK:</b> This checklist consists of Battalion and Company Evaluation areas 30th Medical Brigade (CBRND) will conduct CBRND evaluations of the Bn HQ and a selected company within the designated Battalion. Also, as a part of the Battalion evaluation, 30th Medical Brigade (CBRND) will check the M17LDS (SANATOR) and M41 Protective Assessment Test System (PATs) regardless of whether the HQ Company is one of the companies evaluated.</p> <p><b>CONDITIONS:</b> The Battalion functional area consists of 3 sub areas: CBRND SOP, CBRND Training Management, and Administration.</p> <p><b>STANDARD:</b> 1. CBRND SOP/Annex to BN SOP. This sub area will receive a SATISFACTORY rating if 8 of the 10 items below receive a satisfactory rating. . 2. NBC TRAINING MANAGEMENT. This sub area will receive a SATISFACTORY rating if 8 of the 9 items (or 80%) below receive a satisfactory rating. 3. NBC ADMINISTRATION. This sub area will receive a SATISFACTORY rating if 7 of the 8 items below receive a satisfactory rating.</p>					
<p><b>1. REFERENCES:</b></p> <p>a. FM 3-11: Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical Defense Operations / Mar 03.</p> <p>b. FM 7-1: Battle Focused Training / Jun 03.</p> <p>c. DA Pam 350-38: Standards in Weapon's Training / Oct 02.</p> <p>d. DA Pam 750-1: Leader's Unit Maintenance Handbook / Feb 94.</p> <p>e. USAREUR Reg 350-1: Training in USAREUR</p> <p>f. USAREUR Reg 50-3: NBC Defense Material / Jun 92</p> <p>g. V CORPS Reg 350-4: Multiservice Tactics, Techniques, and Procedures for Special Operations Forces in Nuclear, Biological, and Chemical Environments / Apr 01.</p> <p>h. AR 350-1: Army Training and Education / Apr 03.</p> <p>i. AR 40-5: Preventive Medicine / Oct 90.</p> <p>j. AR 40-63: Opthamalic Services (Optical Insert Program) / Jan 86.</p> <p>k. SB 3-30-2: Protective Mask Canisters: Serviceability Lists</p> <p>l. USAREUR Reg 385-12: Radiation Protection Program (USAREUR)</p>					



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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>m. AR 11-9:The Army Radiation safety Program</p> <p>n. DA Pam 385-1:Small Unit Safety Officer/NCO Guide</p> <p>o. TB 43-0197: Instructions For Safe Handling, Maintenance, Storage And Disposal Of Radioactive Items Licensed By Us Army Armament And Chemical Acquisition And Logistics Activity</p> <p>Applicable NRC Licenses</p> <p>Applicable TMs</p> <p><b>CBRND SOP/ANNEX TO BN SOP.</b> This sub area will receive a SATISFACTORY rating if 8 of the 10 items below receive a satisfactory rating.</p> <p>NOTE: Unit must conform to the USAREUR/V CORPS Reg's, V CORPS, and Brigade SOP (if applicable) when developing the Bn SOP. Unit may refer to FM 3-3, 3-3-1, 3-5. (USAREUR Reg. 50-3)</p> <p>a. Does the TACSOP address the duties and responsibilities for CBRND personnel in the unit? (AR 350-41)</p> <p>b. Does the TACSOP address CBRND warning and alarm procedures (general, local, audio, visual, and all clear) and CBRND reporting procedures (including radiation exposure reporting)? (STP 21-1-SMCT)</p> <p>c. Does the TACSOP address actions before (including automatic masking conditions), during, and after an CBRND attack based upon the unit's mission and equipment?</p> <p>d. Does the TACSOP address procedures for operating in an CBRND environment?</p> <p>e. Does the TACSOP address procedures and responsibilities for coordinating/conducting operational DECON (vehicle washdown and MOPP gear exchange) as well as support of thorough DECON operations?</p> <p>f. Does the TACSOP address decontamination and evacuation procedures for CBRND contaminated casualties?</p> <p>g. Does the TACSOP address priorities and procedures for decontamination of personnel, equipment, supplies (including food and water)?</p> <p>h. Does the TACSOP address procedures for wearing CBRND gear, including tactical dosimetry equipment?</p>				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>i.. Does the TACSOP address procedures for marking/identifying contaminated equipment, terrain, and obstacles (including host nation markers)?</p> <p>j. Does the TACSOP address tactical procedures for requisitioning and issuing CBRND equipment and supplies (including IPE and medical chemical defense equipment)? SOP must specifically address IPE packing list and configuration down to company level. (USREUR Reg. 50-3, Para 4) <i>NOTE: The CBRND Officer/NCO should maintain a Continuity Book</i></p> <p><b>CBRND TRAINING MANAGEMENT.</b> This sub area will receive a SATISFACTORY rating if 8 of the 9 items (or 80%) below receive a satisfactory rating.</p> <p>NOTE: The BN will be graded on its ability to manage an effective CBRND training program IAW V CORPS Reg. 350-4, V CORPS, Brigade, and Unit Command Training Guidance (MFR's will be accepted showing training conducted if signed by the commander or S-3).</p> <p>a. Does the BN have a training plan (long/mid range) which incorporates CBRND training?</p> <p>b. Does the BN monitor company training to ensure compliance with mandatory CBRND training requirements, such as mask confidence, weapons qualification, EEC Training and all CBRND soldiers on common tasks as found in STP 21-1 and STP 21-24 in the last 12 months?</p> <p>c. Does the CBRND staff monitor/evaluate the scheduled CBRND training conducted by the subordinates units?</p> <p>d. Does the BN maintain records of training programs and events that show CBRND conditions integrated into METL training and EXEVAL's?</p> <p>e. Has the BN integrated a operational decontamination operation (equipment and personnel) into a tactical exercise within the past 6 months?</p> <p>f. Does the BN conduct collective protection system training (if applicable) for vehicle systems, the M20 SCPE, and the M51 Shelter?</p> <p>g. Does the Bde/Bn monitor subordinates units to ensure compliance with DU training?</p> <p>h. Does the Bde/Bn monitor subordinates units to ensure compliance with CBRND Aircrew training?</p>				
i. Does the Bn or higher chemical section maintain copies of CBRND				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>CBRND ADMINISTRATION.</b> This sub area will receive a SATISFACTORY rating if 7 of the 8 items below receive a satisfactory rating.</p> <p>a. Does the BN maintain a current copy of subordinate unit CDE reports (with shortages noted, consolidated roll-up of the BN CDE, and the BDE CDE? (USAREUR 50-4, Para 4)</p> <p>b. Does the BN ensure that subordinate units budget for and procure critical CDE shortages? (USAREUR 50-4, Para 4)</p> <p>c. Does the BN maintain (or have on valid requisition) required CBRND publications? (USAREUR 50-4, Para 4)</p> <p>d. Does the maintain BN current MTOE, TDA, CTA, and other applicable authorization documents for subordinate Co's personnel and equipment? (AR 71-13)</p> <p>e. Does the Bn have a program for managing and monitoring use of the M41 PATS for the fitting of protective masks? (USAREUR 50-3)</p> <p>f. Does the unit maintain past CIP inspections conducted?</p> <p>g. Does the unit maintain subordinate units past CIP inspections conducted?</p> <p>h. Does the Commander provide annual training guidance that includes CBRND training? (USAREUR 50-4)</p> <p><b>OVERALL BATTALION FUNCTIONAL AREA RATING:</b></p> <p>CBRND SOP</p> <p>TRAINING MANAGEMENT</p> <p>ADMINISTRATION</p> <p>RADIATION SAFETY</p> <p>(Must receive satisfactory rating in 2 of 3 sub areas to receive an overall satisfactory rating for the battalion)</p>				



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FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004		PAGE: 1 OF 12
INSPECTION OFFICE/AGENCY G-3		UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO	NA
<p><b>TASK:</b> This checklist consists of Company evaluation areas. 30<sup>th</sup> Med Bde (CBRND) will conduct CBRND evaluations of selected companies within the designated Battalion. As part of the Battalion inspection, 30<sup>th</sup> Med Bde (CBRND) will check the M17LDS (SANATOR) and M41 Protective Assessment Test System (PATS) regardless of whether the HMSC is one of the companies evaluated.</p> <p><b>CONDITIONS:</b> The Company functional area consists of 7 sub areas: CBRND SOP, CBRND Training Management, Administration, Logistics, Organizational Maintenance, Operator Maintenance, Hazardous Materials and Radiation Safety.</p> <p><b>STANDARD:</b> CBRND SOP/Annex to Company SOP. This sub area will receive a SATISFACTORY rating if 13 of the 15 items below receive a satisfactory rating. CBRND TRAINING MANAGEMENT. This sub area will receive a SATISFACTORY rating if 13 of the 15 items below receive a satisfactory rating. CBRND ADMINISTRATION. This sub area will receive a SATISFACTORY rating if 8 of the 9 items below receive a satisfactory rating. CBRND LOGISTICS. This sub area will receive a SATISFACTORY rating if 12 of the 14 items (or 80%) below receive a satisfactory rating. . ORGANIZATIONAL MAINTENANCE. This sub-area will receive a SATISFACTORY rating if 13 of the 16 items receive a satisfactory rating or at least 80% of the inspected items. . INDIVIDUAL EQUIPMENT MAINTENANCE. This sub area will receive a SATISFACTORY rating if 80% of masks and 80% of IPE packs receives a satisfactory rating. CBRND HAZARDOUS MATERIAL/HAZARDOUS WASTE (HM/HW). This sub area will receive a SATISFACTORY rating if 4 of the 5 items below receive a satisfactory rating. Radiation Safety. This area will receive a SATISFACTORY rating if 80% of the applicable areas receive a satisfactory rating. A unit receiving an UNSAT MAJOR finding (danger to the soldier /destruction of equipment) will receive an automatic unsatisfactory rating.</p>					
<p><b>1. REFERENCE:</b></p> <p>a. FM 3-11: Multi-service Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical Defense Operations, Mar 03.</p> <p>b. FM 7-1: Battle Focused Training, Jun 03.</p> <p>c. DA Pam 350-38: Standards in Weapon's Training, Oct 02.</p> <p>d. DA Pam 750-1: Leader's Unit Maintenance Handbook, Feb 94.</p> <p>e. USAREUR Reg 350-1: Training in USAREUR.</p> <p>f. USAREUR Reg 50-3: CBRND Defense Material, Jun 92</p> <p>g. V CORPS Reg 350-4: Active Component (AC)/Reserve Component (RC) Partnerships, Mar 03</p> <p>h. Multi-service Tactics, Techniques, and Procedures for Special Operations Forces in Nuclear, Biological, and Chemical Environments, Apr 01.</p>					

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FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 2 OF 12
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>j. AR 40-5: Preventive Medicine / Oct 90.</p> <p>k. AR 40-63: Opthamalic Services (Optical Insert Program) / Jan 86.</p> <p>l. SB 3-30-2: Protective Mask Canisters: Serviceability Lists</p> <p>m. USAREUR Reg 385-12: Radiation Protection Program (USAREUR)</p> <p>n. AR 11-9:The Army Radiation safety Program</p> <p>o. DA Pam 385-1:Small Unit Safety Officer/NCO Guide</p> <p>p. TB 43-0197: Instructions For Safe Handling, Maintenance, Storage And Disposal Of Radioactive Items Licensed By Us Army Armament And Chemical Acquisition And Logistics Activity</p> <p>Applicable NRC Licenses</p> <p>Applicable TMs</p> <p><b>CBRND SOP/ANNEX TO COMPANY SOP.</b> This sub area will receive a SATISFACTORY rating if 13 of the 15items below receive a satisfactory rating.</p> <p>NOTE: Unit must conform to the USAREUR and V CORPS Reg's, and SOPs, and the BDE/BN SOP (if applicable) when developing the Company SOP. Unit may refer to FMs 3-3, 3-3-1, 3-4, 3-5 for doctrinal guidance. (USAREUR Reg 50-3).</p> <p>a. Does the SOP address the duties and responsibilities for CBRND personnel in the unit?</p> <p>b. Does the SOP address CBRND warning and alarm procedures (general, local, audio, visual, and all clear) and CBRND reporting procedures (including radiation exposure reporting)?</p> <p>c. Does the SOP address actions before (including automatic masking conditions), during, and after an CBRND attack based upon the unit's mission and equipment?</p> <p>d. Does the SOP address procedures for operating in an CBRND environment, to include chemical detection, auto masking and unmasking procedures?</p> <p>e. Does the SOP address decontamination and evacuation procedures for CBRND contaminated casualties?</p> <p>f. Does the SOP address priorities and procedures for decontamination of personnel, equipment, supplies (including food and water)?</p>				

<b>30<sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST</b>		<b>DATE OF INSPECTION</b>		
<b>FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA</b>		<b>RATING</b>	<b>CHECKLIST EFF DATE: PAGE 1 OCTOBER 2004 3 OF 12</b>	
<b>INSPECTION OFFICE/AGENCY G-3</b>	<b>UNIT</b>	<b>INSPECTOR'S NAME &amp; PHONE NUMBER</b>		
<b>ITEM</b>			<b>YES</b>	<b>NO</b>
<p>g. Does the SOP address procedures for wearing CBRND gear, including tactical dosimetry equipment and Rad Ops exposure guidance?</p> <p>h. Does the SOP address procedures for marking/identifying contaminated equipment, terrain, and obstacles (including host nation markers)?</p> <p>i. Does the SOP address tactical procedures for requisitioning storage and issuing CBRND equipment and supplies (including IPE and medical chemical defense equipment)?</p> <p>j. Does the SOP address procedures for the replacement of mask filters/canisters and other training items during transition to war?</p> <p>k. Does the SOP address where CBRND detection and monitoring equipment is assigned and procedures within the unit? (ex, M22 ACADA, ICAM, AN/VDR-2, AN/PDR-75 etc)</p> <p>(l) Does the company have procedures established for rapid issue of CBRND equipment and supplies during alerts or deployments, to include replacement criteria of filters? (This includes CDE, IPE, and medical chemical defense equipment)</p> <p>Note: CBRND room organization is also an indicator of the unit's ability to execute established procedures)</p> <p>m. Does the SOP address CBRND Status Reporting?</p> <p>n. Does the SOP address CBRND Threat conditions levels?</p> <p>o. Does the SOP address requests for CBRND support (R,D,S)?</p> <p>NOTE: The CBRND Officer/NCO should maintain a Continuity Book</p>				

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FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004		PAGE: 4 OF 12
INSPECTION OFFICE/AGENCY G-3		UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO	NA
<p><b>CBRND TRAINING MANAGEMENT.</b> This subarea will receive a SATISFACTORY rating if 13 of the 15 items below receive a satisfactory rating.</p> <p>NOTE: The Company will be graded on its ability to manage an effective CBRND training program IAW USAREU and V CORPS Regs and Command Training Guidance (MFRs will be accepted showing training conducted if signed by the commander or training NCO). If time permits, the inspectors may evaluate training by randomly selecting soldiers for testing on individual skills or organizational CBRND equipment.</p> <p>a. Does the Company have a training plan (long/mid range) which incorporates CBRND training? (V CORPS Reg 350-4, Chp 2)</p> <p>b. Does the Company maintain records of training programs and events that show CBRND conditions integrated into METL training and EXEVAL's? (USAREUR Reg 350-1)</p> <p>c. Has the Company integrated an operational decon (MOPP Gear Exchange and Equipment Washdown) or thorough decon into a tactical exercise (units with access to a Battalion M17 LDS or Sanator will do this unsupported by a chemical unit ) within the past 6 months?. Does the unit have the necessary equipment to conduct this operations? (AR 350-41 Para 11.6.e(3))</p> <p>d. Has the Company conducted a Mask Confidence Exercise in the past year? (AR 350-41 Para 7-4b (1) (b))</p> <p>e. Has the Company performed unit selected METL tasks while in MOPP 4 for four (4) continuous hours (time is based in mission requirements and criteria in FM 3-4) (AR 350-41)</p> <p>f. Have all Company soldiers fired their assigned individual/crew-served weapons while in MOPP 4? (DA PAM 350-38)</p> <p>g. Have all Company soldiers (and emergency essential civilians) been trained and tested on all CBRND soldiers common tasks as found in STP 21-1 and STP 21-24 in the last 12 months? (USAREUR Reg 50-3, Para 4)</p> <p>h. Has the Company properly certified its M22 ACADA operators? (AR 350-41, Para 11.6g)</p> <p>i. Does the Company conduct collective protection system training (if applicable) for vehicle systems, the M20 SCPE, and the M51 Shelter in the last six months?</p> <p>j. Does the Company have personnel assigned/identify and trained to operate and maintain assigned CBRND defense equipment? (AR 350-41)</p> <p>k. Does the Company maintain scheduled CBRND training inspection results from BN and does it have a plan for correcting deficiencies? (USAREUR Reg 50-3, Para 4)</p>					



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FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 5 OF 12
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>1. Is MFR for completed DU training in each soldiers training file per directive from Deputy Secretary of Defense dated 1998?</p> <p>m. Is there a method of tracking CBRND Aircrew training (V CORPS 350-4)?</p> <p>n. Is the CBRND Defense Training Guidances included in the CDR QTR and Annual Training Guidance?</p> <p>o. Are CDRs assessments addressed at the TMR/QTb?</p> <p><b>CBRND ADMINISTRATION.</b> This sub area will receive a SATISFACTORY rating if 8 of the 9 items below receive a satisfactory rating.</p> <p>a. Does the Company have an CBRND Officer, CBRND NCO, and CBRND enlisted alternate, also known as the unit control party, appointed on orders? (AR 350-41, Para 11-6)</p> <p>b. Are the CBRND Officer, CBRND NCO (if not a 74D), and the enlisted alternate school-trained? (AR 350-41, Para 11-6)</p> <p>c. Does the Company have the current MTOE, TDA, CTA and other applicable authorization documents for personnel and CBRND equipment? (AR 71-13)</p> <p>d. Does the Company maintain a copy of most current CDE inventory (with shortages documented) and a copy of the Bn CDE roll-up? (USAREUR 50-3 Para 4)</p> <p>e. Does the Company maintain (or have on valid requisition) required CBRND publications and forms, to include one operator-level TM for every piece of CBRND equipment?</p> <p>f. Does the Company have a method to screen/track soldiers upon arrival for protective mask optical inserts, and if inserts are required, do they obtain them within 30 days of arrival and are they installed in their mask? [random checks] (AR 40-63, USAREUR 50-3 Para 4)</p> <p>g. Does the Company have procedures to ensure that each soldier has a properly fitted protective mask, validated with the M41 PATS? (USAREUR 50-3)</p> <p>h. Does the unit maintain past CIP inspections conducted?</p> <p>i. Are hard to fit soldiers/civilians identified and procedures followed IAW TB 3-4240-341-20-1?</p>				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>CBRND LOGISTICS.</b> This sub area will receive a SATISFACTORY rating if 12 of the 14 items (or 80%) below receive a satisfactory rating.</p> <p>NOTE: The inspector will review the company current MTOE, TDA, CTA and other applicable authorization documents for required CDE and contingency. The inspector will conduct a comparative analysis of the unit CBRND equipment chart or log with the above mentioned documents to verify serviceability, package, storage, marking, and critical shortages are maintained/accurate. In some cases, the inspector will conduct a physical inventory of the required CDE and contingency.</p> <p>a. Does the Company have a method to monitor lot numbers, dates of manufacture, and expiration dates of limited shelf-life items to maintain serviceable stocks of CBRND equipment and supplies, and rotate/dispose of stocks accordingly? (USAREUR Reg. 50-3, Para 4, SB 3-30-2)</p> <p>b. Does the Company have a method to monitor inventory of NAAKS on hand CBRND? (USAREUR 50-3, APP C)</p> <p>c. Does the Company package, store, and mark IPE Packs (also called ICE Packs) properly.</p> <p>d. Does every assigned soldier and EEC have issued at least one complete, serviceable, and properly sized IPE pack? (USAREUR Reg 50-3, Para 4)</p> <p>e. Does every assigned soldier and EEC have a second (complete, serviceable, and properly sized) IPE pack? If the second IPE is bulk stored, does the bulk supplies reflect a proper tariff and is there a 5% overage for sizing? Does the contingency load plans address movement of the second IPE if not issued to the soldier? (USAREUR Reg 50-3, Para 4)</p> <p>f. Does the Company have a current/accurate copy of the master calibration printout list, and does it turn-in equipment for calibration as required? (TB 43-180)</p> <p>g. Has the Company identified unserviceable equipment, and prepared it for turn-in? (DA</p>				

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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>k. Are shortages of CDE equipment on order? Are document numbers available and/or listed on the CDE Report? (USAREUR Reg 50-3, Para 4)</p> <p>l. Is all CBRND equipment (to include repair parts, refill kits, and batteries) included on the unit load plans? Provide a copy of load plans</p> <p>m. Does the unit has a system/method to monitor documents over 120 days?</p> <p>n. Does the unit has a system to receive, file and distribute CDE related messages?</p> <p><b>ORGANIZATIONAL MAINTENANCE.</b> This sub-area will receive a SATISFACTORY rating if 13 of the 16 items receive a satisfactory rating or at least 80% of the inspected items.</p> <p>NOTE: The evaluators will inspect 100% of each type of CBRND equipment listed below with the exception of masks. 10% or at least 15 unassigned protective masks will be inspected. The evaluator will inspect the M41 Protective Assessment Test System (PATs) and M17LDS (SANATOR) regardless of whether the HMSC is one of the companies inspected as applicable. Inspectors will list equipment deficiencies and shortcomings (not previously noted on DA Form 2404 or 5988E/ULLS) in the remarks block. A deficiency will render the piece of equipment not mission capable (NMC). A shortcoming is a fault that requires a maintenance or supply action on a piece of equipment but does not render the equipment NMC. Each piece of equipment will receive a satisfactory rating if there are no deficiencies and not more than two shortcomings. (DA Pam 738-750, appropriates TM). At least 70% of each item must receive a satisfactory for that item to pass.</p> <p>a. Alarm, Chemical Agent, M22 ACADA</p> <p>(1) Is operator maintenance being conducted IAW TM and annotated on DA Form 2404 or 5988E (ULLS)?</p> <p>(2) Does detector pass pre-operational checks?</p> <p>(3) Does equipment have all components of the end item serviceable and present to include WD-1 wire?</p> <p>b. Monitor, Chemical Agent (CAM/ICAM)</p> <p>(1) Is operator maintenance being conducted IAW TM 3-6665-331-10, and annotated on DA Form 2404 or 5988E?</p>				

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<b>INSPECTION OFFICE/AGENCY G-3</b>	<b>UNIT</b>	<b>INSPECTOR'S NAME &amp; PHONE NUMBER</b>		
<b>ITEM</b>			<b>YES</b>	<b>NO</b>
<p>(3) Has the monitor been wipe tested within the last year?</p> <p>(4) Does monitor pass pre-operational checks?</p> <p>(5) Does equipment have all components of the end item serviceable and present?</p> <p>e. Mask, Cml/Bio, M40 (Series) (unassigned)</p> <p>(1) Is semi-annual Organizational maintenance being conducted and annotated on DA Form 2404 or 5988E (ULLS)?</p> <p>(2) Is semi-annual organizational maintenance being annotated on DD Form 314 or Service Schedule report(ULLS) and is it conducted within the 10% variance? (DA Pam 725-750)</p> <p>(3) Do masks have all components of the end item serviceable and present?</p> <p>f. Mask, Cml/Bio, M42 (Series) (unassigned)</p> <p>(1) Is semi-annual organizational maintenance being conducted and annotated on DA Form 2404 or 5988E (ULLS)?</p> <p>(2) Is semi-annual organizational maintenance being annotated on DD Form 314 or Service Schedule report(ULLS) and is it conducted within the 10% variance? (DA Pam 725-750)</p> <p>(3) Do masks have all components of the end item serviceable present?</p> <p>h. Pump, Centrifugal 65 GPM</p> <p>(1) Is operator maintenance being conducted IAW TM 3-4230-228-10, and annotated on DA Form 2404 or 5988E (ULLS)?</p> <p>(2) Is semi-annual organizational maintenance being conducted and annotated on DA Form 2404 and DD Form 314 or on 5988E and Service Schedule report (ULLS)?</p> <p>(3) Does equipment have all components of the end item serviceable and present?</p> <p>(4) Does the unit have a trained operator (primary and alternate) for each system, and certification annotated on DA Form 348 and SF 346?</p>				

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<b>INSPECTION OFFICE/AGENCY G-3</b>	<b>UNIT</b>	<b>INSPECTOR'S NAME &amp; PHONE NUMBER</b>		
<b>ITEM</b>			<b>YES</b>	<b>NO</b>
<p>(3) Does equipment have all components of the end item serviceable and present?</p> <p>j. Radiac Set, AN/VDR-2</p> <p>(1) Are routine checks performed at operator level as necessary and deficiencies corrected immediately?</p> <p>(2) Are radiac set and probes serialized and maintained together IAW TM 11-6665-251-10?</p> <p>(3) Does radiac set pass pre-operational checks?</p> <p>(4) Is calibration current and DA Label 80 attached?</p> <p>(5) Does radiac set have all components of the end item serviceable and present?</p> <p>k. Radiac Set, AN/UDR-13</p> <p>(1) Are routine checks performed at operator level as necessary and deficiencies corrected immediately?</p> <p>(2) Does radiac set pass pre-operational checks?</p> <p>(3) Is calibration current and DA Label 80 attached?</p> <p>(4) Does radiac set have all components of the end item serviceable and present?</p> <p>l. Protective Assessment Test System (PATs), M41</p> <p>(1) Are routine checks performed at operator level as necessary and deficiencies corrected immediately?</p> <p>(2) Is TMDE service being conducted semiannual?</p> <p>(3) Does equipment have all components of the end item serviceable and present?</p> <p>(4) Is the M41 PATs registered on TMDE 's master Program List?</p> <p>m. Simplified Collective Protection Equipment, M20</p> <p>(1) Is semi-annual organizational maintenance being conducted IAW TM 3-4240-264-12 and annotated on DA Form 2404 and DD Form 314 or on 5988E and Service Schedule report (ULLS)?</p> <p>(2) Does equipment have all components of the end item serviceable and present?</p> <p>n. Does radiac equipment not requiring calibration sticker have "CNR" sticker? (TB 43-0180)</p>				

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST		DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: COMPANY FUNCTIONAL AREA		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 10 OF 12
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p><b>CBRND HAZARDOUS MATERIAL/HAZARDOUS WASTE (HM/HW):</b> This subarea will receive a SATISFACTORY rating if 4 of the 5 items below receive a satisfactory rating.</p> <p>a. Does the Company have an updated hazardous material inventory list of HM/HW stored in the CBRND room? (USAREUR 50-3)</p> <p>b. Does the Company conduct checks to ensure accuracy of hazardous CBRND material inventories and serviceability? (USAREUR 50-3)</p> <p>c. Does the CBRND room have a copy of the Material Safety Data Sheet (MSDS) of each hazard listed on the inventory? (USAREUR 50-3, Para 4)</p> <p>d. Does the Company follow procedures for disposal of hazardous CBRND materiel (DS2, STB, M256A1, M258A, etc.)? (USAREUR 50-3, APP D)</p> <p>e. Does the Company follow procedures for posting appropriate fire hazards signs, if applicable? (AR 420-90)</p> <p><b>OVERALL HAZARDOUS MATERIAL/WASTE RATING</b></p> <p><b>RADIATION SAFETY.</b> This area will receive a SATISFACTORY rating if 80% of the applicable areas receive a satisfactory rating. A unit receiving an UNSAT MAJOR finding (danger to the soldier /destruction of equipment) will receive an automatic unsatisfactory rating.</p> <p><b>GENERAL RADIATION CHECKS</b></p> <p>a. Does the unit have a published Radiation Protection Program SOP, reviewed by the Commander within the last twelve months? (10 CFR 19/20, NRC License, AMC Checklist)</p> <p>b. Has the unit RPO attended training commensurate with the types of radioactive equipment on hand?(AR 11-9 &amp; USAREUR Reg 385-12, Para 6n)</p> <p>c. Has a Radiation Safety Officer (RSO) and alternate RSO been designated in writing, and a copy of the duty orders are on file? AR 40-14 2-5a3, AR 40-5 9-4b; USAREUR Reg 385-12, Para 6n</p> <p>d. Has areas containing radioactive isotopes been posted with the appropriate warning label? (Caution-Radioactive Material) 10CFR 20.1901/1902, USAREUR Reg 385-12, Para 6n</p>				

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST			DATE OF INSPECTION		
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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<p>e. Are all ICAMs (annually) wipe tested at the prospective intervals? TB 43-180</p> <p>f. Are smoking, drinking, eating, chewing gum, and applying cosmetics prohibited in areas containing radioactive isotopes? AR 40-5, 9-9b(4)</p> <p>g. Does the RSO ensure that unit personnel who operate, maintain, ship, or provide training on equipment containing a radioactive source, or on radioactive-producing equipment, are properly trained, at least annually? AR 40-5, AR 11-9</p> <p>h. Does the RSO maintain radiation safety inspection results and plan for correcting noted deficiencies?</p> <p>i. Does the RSO conduct a semi-annual physical inventory of radioactive materials, and is a copy of the inventory maintained on file for 5 years? AR 11-9, 1-4 k (4) and applicable license?</p> <p>j. Are emergency notification numbers posted in areas where equipment containing radioactive sources are stored or maintained (e.g. arms rooms containing tritium devices, CBRND rooms, shops that perform maintenance on radioactive devices) AR 40-5, USAREUR Reg 190-13</p> <p>k. Are records showing results of wipe tests, surveys, and calibrations maintained on file for a minimum of 3 years? (Applicable NRC License, AMC Checklist)</p> <p>l. Are copies of the following documents posted for review at the Radiation Storage Areas? (Applicable NRC License; AMC Checklist)</p> <p>(1) Form NRC 3: Notice To Employees</p> <p>(2) "Caution-Radioactive Materials" sign</p> <p>(3) NRC License</p> <p>(4) Local and unit Radiation SOP's</p> <p>(5) Any reported violations from the NRC and/or USACHPPM</p> <p>(6) Emergency notification POC's</p> <p>(7) Section 206 of the Energy Reorganization Act</p> <p>m. Does the unit have a current inventory (within 1 year) of all equipment containing radioactive materials, RATT: Rad Testing and Tracking System?</p>					

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST		DATE OF INSPECTION		
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INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>n. Are personnel aware of the requirement to prohibit radioactive materials from DRMO? AR 700-64, 5-15</p> <p>o. Does the company properly store other radioactive material (e.g. tritium and other sources), including turn-in, without exceeding radiation safety limits?</p> <p>p. Does the company properly store M22 ACADAs and CAMs (two or more M22s in a locked container, free from flooding danger and outside the danger radius of flammables and explosives; appropriate radiation signs posted)? USAREUR 50-03, APP C-7 and applicable TMs</p> <p><b>OVERALL RADIATION SAFETY RATING:</b></p> <p><b>OVERALL COMPANY FUNCTIONAL AREA RATING:</b></p> <p><b>CBRND SOP</b></p> <p><b>TRAINING MANAGEMENT</b></p> <p><b>ADMINISTRATION</b></p> <p><b>LOGISTICS</b></p> <p><b>ORGANIZATIONAL MAINTENANCE</b></p> <p><b>OPERATOR MAINTENANCE</b></p> <p><b>HAZARDOUS MATERIALS/WASTE</b></p> <p><b>RADIATION SAFETY</b></p>				





30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST			DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: ANTITERRORISM/FORCE PROTECTION (AT/FP)		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 3	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Evaluate at/fp program in units subordinate to 30 <sup>th</sup> Medical Brigade  <b>CONDITIONS:</b> Given required regulatory guidance, checklists and training, unit creates and sustains a successful AT/FP Program  <b>STANDARD:</b> IAW AR 525-13 Antiterrorism Force Protection (AT/FP): Security of Personnel, Information, and Critical Resources, 4 January 2002					
<b>1. REFERENCES:</b>  a. USAREUR Regulation UR 190-40 "Serious Incident Report", 4 June 1998  b. EUCOM Pamphlet 25-2 "Security Awareness", 25 January 2001 (for Classified Information)  c. USAREUR Pamphlet 385-15 "Leaders Force Protection Guide" 6 Sep 94 (for FTX / Deployments)  d. Army Field Manual FM 100-14 "Risk Management", April, 1998 (Risk Assessments & Controls)  e. DoD Joint Pub 3-07.2 "Joint Tactics, Techniques and Procedures for Anti-Terrorism", March, 1998  f. DoD 0-2000.12-H, Protection of DOD Personnel and Activities Against Acts of Terrorism and Political Turbulence, dated 18 August 2003  g. DoD Instruction 2000.16, DoD Antiterrorism Standards, dated 14 June 2001.  h. AR 525-13, Antiterrorism Force Protection (AT/FP): Security of Personnel, Information, and Critical Resources, 4 January 2002  i. USAREUR 525-13, Antiterrorism, dated 4 January 2002  j. USAREUR Policy 23, Antiterrorism/Force Protection, dated 4 May 2003  l. 30th Medical Brigade Policy Letter, Antiterrorism (TBP)					

**30<sup>th</sup> Medical Brigade PAM 1-201  
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**INSPECTION OFFICE/AGENCY**

**G-3**

**UNIT**

**INSPECTOR'S NAME & PHONE NUMBER**

**ITEM**

**YES**

**NO**

**NA**

**3. SPECIFIC QUESTIONS:**

a. Has an Antiterrorism/Force Protection (AT/FP) Officer/NCO been appointed in writing?

b. Is the AT/FP Officer/NCO Level II trained?

c. Are current versions of the above listed references on hand?

d. Has the unit published an Operations Order directing AT/FP operations?

e. Does the unit have a copy of the current ASG/BSB AT/FP Plan?

f. Does the unit provide representation to all ASG/BSB AT/FP planning sessions and/or Joint Action Working Groups (JAWG)?

g. Does the unit receive current threat information through Intelligence/ASG/BSB channels?

h. Are procedures established to notify the chain of command (up and down) on any threat information, THREATCON changes, or Force Protection advisories?

i. Are procedures established to report terrorist incidents, suspected terrorist incidents, credible threats, and planned or spontaneous demonstrations through OPREP channels to V Corps HQ and USAREUR?

j. Have all personnel assigned for more than a year received annual Level I training upon arrival into the unit.

k. Are DA civilians and family members over the age of 14 receiving AT awareness training?

l. Are records maintained which reflect individual/unit Level I training status?

m. Are personnel performing AT/FP guard duties properly trained and equipped?

n. Are records maintained which reflect AT/FP guard training?

o. Are procedures established to ensure requests for both official and unofficial individual and group travel are properly processed and approved, and that travelers receive the appropriate training/briefings prior to traveling?

p. Is an AT/FP threat/vulnerability assessment conducted during preparation activities for each deployment/exercise?

q. Is AT/FP guidance included in all operational plans and orders?

**30<sup>th</sup> Medical Brigade PAM 1-201  
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**INSPECTION OFFICE/AGENCY**

**G-3**

**UNIT**

**INSPECTOR'S NAME & PHONE NUMBER**

**ITEM**

**YES**

**NO**

**NA**

t. Are residential security assessments being conducted for TDY, TCS and permanent party personnel residing off-post?

u. 21. Are special security arrangements for personnel and their dependents living on the economy being implemented, if necessary?

v. Is current residential location information for all DoD personnel and their family members being maintained (alert roster)?

w. Are background checks being done on all personnel employed by contractor support agencies utilized by the unit? Are fingerprints on file?

x. Are commanders participating in exercise programs that develop, refine and test the command's AT response procedures to terrorist threats and incidents?

**NOTES:**

VERIFICATION

x \_\_\_\_\_

Unit POC Signature, Name, Rank, Date

x \_\_\_\_\_

Inspector's Signature, Name, Rank,

Date

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST			DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: MEDICAL RECORDS / MRO		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Maintain Medical Records.  <b>CONDITIONS:</b> Given the mission of establishing and maintaining unit medical records  <b>STANDARDS:</b> IAW the below cited references					
<b>1. REFERENCES:</b>  a. AR 40-2, Army Medical Treatment Facilities, General Administration b. AR 40-4, Army Medical Department Facilities/Activities c. AR 40-15, Medical Warning tag and Emergency Medical Identification d. AR 40-48, Non physician Health Care Providers e. AR 40-66, Medical Record and Quality Assurance Administration f. AR 40-68, Quality Assurance Administration g. AR 40-501, Standards of Medical Fitness h. AR 40-562, Immunizations and Chemoprphylaxis i. HSC Pam 40-7-21 j. USAREUR Suppl 1 to AR 40-4, Army Medical Department Facilities and Activities  <b>2. PURPOSE:</b> To ensure that medical records are being maintained IAW all cited regulations  <b>3. SPECIFIC QUESTIONS:</b>  a. Are the above references on hand, on order, or readily available?  b. Is access to health care records appropriately limited to protect privacy? (Para 5-4, AR 40-66)  c. Does the medical facility follow proper disclosure procedures for medical information? (Para 2-3, AR 40-66)  d. Are medical forms filed correctly in the HREC? (Para 5-9, AR 40-66)  e. Are health records filed using the terminal digit filing system? (Para 5-9, AR 40-66)					

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST		DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: MEDICAL RECORDS / MRO		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 2 OF 2
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
<p>h. Is a DA label 162 affixed to the front of the medical folder for persons with medication allergies? (Para 5a and 5b, AR 40-15 / Para 5-6e, AR 40-66)</p> <p>i. Are medical warning tags ordered using DA Form 3365 for medical conditions requiring them? (Para 6, AR 40-15)</p> <p>j. Is the required patient identification on each record document? (Para 3-2, AR 40-66)</p> <p>k. Is the privacy act statement signed? (Para 1-6c, AR 40-2)</p> <p>l. Are enlisted personnel that are seeing patients using the APC 21? (Para 20, USAREUR Suppl 1 to AR 40-4)</p> <p>m. Is documentation of APC 21 training and certification on hand for all enlisted personnel who are seeing patients? (Para 12, HSC Pam 40-7-21)</p> <p>n. Is the HIPAA sticker placed on the medical record IAW the new HIPAA regulation?</p> <p><b>NOTES:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>				
<p>VERIFICATION</p> <p>x _____</p> <p>Unit POC Signature, Name, Rank, Date</p> <p>x _____</p> <p>Inspector's Signature, Name, Rank,</p> <p>Date _____</p>				

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST			DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: PATIENT ADMINISTRATION / MRO only for Units with Organic Patient Administration Sections)		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 2	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>TASK:</b> Maintain Patient Administration/Medical Regulating Policies in Garrison and in a deployed environment  <b>CONDITIONS:</b> Given the mission of establishing and maintaining unit Patient Administration/Medical Regulating Policies  <b>STANDARDS:</b> IAW the below cited references					
<b>1. REFERENCES:</b>  a. AR 40-350, Patient Regulating to and Within the Continental United States  b. AR 40-400, Patient Administration  c. AR 40-435, Worldwide Aeromedical Evacuation  d. AR 600-8-1, Army Casualty Operations/Assistance/Insurance  e. AR 40-66, Medical Record and Quality Assurance Administration  f. AR 638-2, Care and Disposition of Remains and Disposition of Personal Effects  g. AR 40-501, Standards of Medical Fitness  h. FM 8-10-6, Medical Evacuation in a Theater of Operations  i. Headquarters, Department of the Army Letter 40-99-1, subject: The Use of DD Form 2766 and DD Form 2766C, 26 March 1999  <b>2. PURPOSE:</b> To ensure that Patient Administration and Medical Regulating policies are being maintained IAW all cited regulations  <b>3. SPECIFIC QUESTIONS:</b>  a. Does the unit's FSOP address:  (1) Procedures for establishment of register number index files?  (2) Rules for medical care eligibility? Rules for treatment and transfer of Coalition soldiers, Enemy POW, displaced civilians and US Civilians in a deployed environment?  (3) Patient Administration and Medical Regulating reporting requirements?  (4) Procedures for initiation of Line of Duty investigations?					

<b>30<sup>th</sup> Medical Brigade PAM 1-201</b> <b>COMMAND INSPECTION CHECKLIST</b>		<b>DATE OF INSPECTION</b>	
<b>FUNCTIONAL AREA/SUBORDINATE AREA:</b> <b>PATIENT ADMINISTRATION / MRO</b> <b>only for Units with Organic Patient Administration Sections)</b>		<b>RATING</b>	<b>CHECKLIST EFF DATE: PAGE</b> <b>1 OCTOBER 2004 2 OF 2</b>
<b>INSPECTION OFFICE/AGENCY</b> <b>G-3</b>	<b>UNIT</b>	<b>INSPECTOR'S NAME &amp; PHONE NUMBER</b>	
<b>ITEM</b>		<b>YES</b>	<b>NO</b>
<p>(6) Procedures for submitting a request for a hospital bed designation?</p> <p>(7) Coordination for transfer of a military patient from a civilian hospital to a military treatment facility? In a deployed theater, coordination for transfer of a Coalition soldier, Enemy POW, Displaced Civilian or U.S. Civilian from a military treatment facility to a host nation and/or civilian treatment facility?</p> <p>(8) In a deployed theater, a procedure for tracking American Soldiers in Coalition and Host Nation facilities?</p> <p>(9) A policy for storing Patient Trust Fund items in a secure storage area?</p> <p>(10) Established death, VSI, SI SPECAT and special interest patient notification procedures?</p> <p>(11) A policy ensuring DD Form 2766 and DD Form 2766C along with other outpatient field drop files, and inpatient records are forwarded to the supported personnel's home station upon redeployment?</p> <p>(12) Medical files for U.S. Civilians, NATO personnel, foreign nations and enemy prisoners are properly closed out prior to redeployment?</p> <p>(13) Procedures for ensuring 91Gs are trained and have current passwords on TRACE2S and PARRTS and are able to call in a nine line medical evacuation request?</p> <p><b>NOTES:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>			
<p>VERIFICATION</p> <p>x _____</p> <p>Unit POC Signature, Name, Rank, Date</p> <p>x _____</p> <p>Inspector's Signature, Name, Rank,</p>			
<p>Date</p>			



30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST		DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: 91W TRANSITION/SUSTAINMENT PROGRAM		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 1 OF 3
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER		
ITEM			YES	NO
TASK:. Evaluate 91W Transition and Sustainment Program				
CONDITIONS: Given references, checklists and training, unit creates and maintains a 91W Transition and Sustainment Program				
STANDARD: IAW References cited below				
1. REFERENCES:				
a. TC 8-800, dated Jun 02.				
b. 30 Medical Brigade 91W SOP.				
2. PURPOSE: To assess the effectiveness of the 91W Transition and Sustainment Program				
3. SPECIFIC QUESTIONS:				
a. Are the references on hand?				
b. Has the battalion level 91W Manager been appointed in writing?				
c. Are files maintained on all 91Ws in the unit to include the 91Ws with ASIs?				
MODS ACCESS:				
a. Is there a roster maintained with 91W access indicating which level of access is granted ( Read Only, Read/Write)?				
b. Is there a primary and alternate person with MODS access for the unit?				
c. Do the CSMS, 1SGs, company commanders and other unit personnel have read/write access to MODS?				
d. Is the battalion level 91W Manager proficient in operation of the 91W Modules?				

30 <sup>th</sup> Medical Brigade PAM 1-201 COMMAND INSPECTION CHECKLIST			DATE OF INSPECTION		
FUNCTIONAL AREA/SUBORDINATE AREA: 91W TRANSITION/SUSTAINMENT PROGRAM		RATING	CHECKLIST EFF DATE: 1 OCTOBER 2004	PAGE 2 OF 3	
INSPECTION OFFICE/AGENCY G-3	UNIT	INSPECTOR'S NAME & PHONE NUMBER			
ITEM			YES	NO	NA
<b>MODS:</b>  a. Are records current and up to date?  b. Are changes being reviewed?  c. Are problems with the system being referred immediately to the appropriate personnel?  <b>SIMULATION MANNEQUIN TRAINING:</b>  a. Are the units sending transitioned 91W/91WM6s to Train-the-Trainer courses?  b. Is there at least 2 course trained 91W in each battalion?  c. Are at least 10% of all 91W/M6s trained on and proficient in SIMMAN?  <b>SACMS-VT:</b>  a. Has the SACMS-VT Coordinator for the unit been identified?  b. Are the lane scenarios IAW TC 8-800 and the unit mission, and set up only to test the key skills?  c. Are the Skill Station Evaluators fully transitioned?  d. Is all the required equipment on hand or has been ordered?  e. Are all the evaluated medics tested on morphine administration using saline-filled syringes in lieu of actual morphine?  f. Are the candidates completely transitioned prior to the SACMS-VT testing?  g. Has a copy of the program been forwarded to the Brigade Command Sergeant Major and the 91W Program Manager?  h. Is the DA Form 7442-R, Tracking Sheet (Table VIII) used as a unit level record of the soldier's Table VIII completion?  <b>REPORTS:</b>  a. Are the units submitting the following reports as required:  (1) Monthly 91W report, to include SACMS-VT.  (2) Monthly SIMMAN Training report.					

